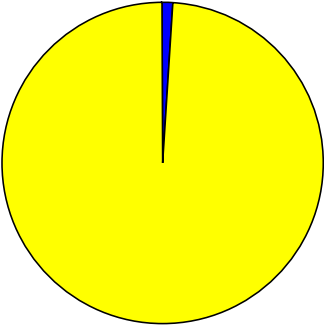


# *Department of Administration for Human Services*

## 68-01-Office of the Director

Fund/Agency: 001/68		Department of Administration for Human Services
Personnel Services	\$133,050	<p style="text-align: center;"><b>CAPS Percentage of Agency Total</b></p>  <p style="text-align: center;">1.1%</p> <p style="text-align: center;">98.9%</p> <p style="text-align: center;"> <span style="color: blue;">■</span> Office of the Director              <span style="color: yellow;">■</span> All Other Agency CAPS         </p>
Operating Expenses	\$0	
Recovered Costs	\$0	
Capital Equipment	\$0	
<b>Total CAPS Cost:</b>	<b>\$133,050</b>	
Federal Revenue	\$0	
State Revenue	\$0	
User Fee Revenue	\$0	
Other Revenue	\$0	
<b>Total Revenue:</b>	<b>\$0</b>	
<b>Net CAPS Cost:</b>	<b>\$133,050</b>	
Positions/SYE involved in the delivery of this CAPS	2/2	

### ► CAPS Summary

The Office of the Director provides overall guidance for the department, coordinates the work carried out in the business areas, works collaboratively to develop and achieve organizational goals and objectives, and initiates and maintains partnerships with service areas. The Director is a member of the Human Services Leadership Team and the Alcohol Safety Action Program Board, is Co-Administrator of the Consolidated Community Funding Pool, and serves as staff to the Human Services Council. The Director also is actively involved with Countywide committees and task forces working on process efficiency, corporate systems, and other facets of County operations.

## *Department of Administration for Human Services*

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### ► **Method of Service Provision**

Department of Administration for Human Services (DAHS) employees work as partners in the Human Services system, providing direct administrative support to programs and adding value to service delivery. DAHS staff also works closely with County agencies such as the Department of Management and Budget, Department of Human Resources, Department of Information Technology, Department of Finance, and the Department of Purchasing and Supply Management, to provide timely, effective, and efficient service to Human Services agencies.

Business support services are provided by DAHS in the Pennino Building and at more than 350 County office, residential, and recreational facilities across Fairfax County.

### ► **Performance/Workload Related Data**

A summary of the agency's recent accomplishments and FY 2002 Initiatives is presented in the "Trends/Issues" section of the Agency Overview.

Specific Performance and Workload-Related Data are presented in detail within each of the Business Area CAPS.